

Minutes of the meeting of **Shikshan Shulka Samiti** (Higher & Technical Education) held under the Chairmanship of **Justice P.S. Patankar (Retd.)** on **Tuesday, 17th April 2012** at 11.00 a.m. in the Meeting Hall, Office of the Samiti at 305, Government Polytechnic Building, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E) Mumbai 400 051.

**Draft Minutes:-**

Following Member and Officers were present:

1. Dr. B. S. Bhat .. Member
2. Prof. Rupa Shah .. Member

Shri S.B. Bhagwat, CA, Member was not present in the meeting. He is granted leave of absence.

Shri Sanjay Kumar, Member Secretary & Principal Secretary, Higher & Technical Education, Government of Maharashtra, was not present in the meeting. He is granted leave of absence.

Shri P.E. Gaikwad, Office Secretary, Shikshan Shulka Samiti was present in the meeting.

The copies of the Agenda along with copies of the relevant documents were circulated to the Members as well as to the invitees.

**Item No.1: (a) To confirm and approve minutes of the meeting of Shikshan Shulka Samit (Higher & Technical Education) held on Thursday, the 22nd March, 2012 at Conference Hall, Office of the Samiti, 3rd floor, Government Polytechnic Building, Kherwadi, Bandra (E), Mumbai.**

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**(b) To confirm and approve minutes of Joint Special meeting of Shikshan Shulka Samiti (Medical Education and Higher & Technical Education) held on Monday , the 2nd April, 2012 at Conference Hall, Office of the Samiti, 3rd floor, Government Polytechnic Building, Kherwadi, Bandra (E), Mumbai.**

The Minutes of the Meeting of Shikshan Shulka Samiti (Technical Education) held on Thursday, the **22nd March, 2012** at 11.30 a.m. & Minutes of Joint Special meeting of Shikshan Shulka Samiti (Medical Education and Higher & Technical Education) held on Monday, the **2nd April, 2012** at Conference



Hall, Office of the Samiti, 3rd floor, Government Polytechnic Building, 49, Kherwadi, Bandra (E), Mumbai - 400 051 are confirmed and approved, but the Approved Norms, Format for Computation & Checklist shall be as under

**APPROVED NORMS FOR HIGHER & TECHNICAL COUSES FOR (Academic year 2012-13)**

1. Interim fee and final fee

- 1.1 The interim fee to be collected at the time of admission in the academic year 2012-13 (if the final fee is not approved by that time) is the fee approved by the Samiti for the year 2011-12. In the receipt issued to the students it is to be specifically mentioned it is only interim fee and it would be finalized by the Samiti in course of time which will be payable by the students.
- 1.2 The interim fee is to be put up on the Notice Board of the respective colleges and on the website. Similarly the interim fee also to be put up on the notice board and on the website of the Samiti.
- 1.3 The approval of final fee will be done after submission of accounts, duly audited for the financial year 2011-12 and scrutiny of the same and connected documents such as copies of service contracts entered into by the Institute, copies of TDS Challan about the salary of Professors etc and Provident Fund Challans
- 1.4 The final fee for the year 2012-13 for the students admitted in 2012-13 will be computed in the prescribed format by considering the permitted expenditure as per audited accounts of 2011-12 and increasing it by 7% to account for the increase in cost.
- 1.5 The students admitted in the AY 2012-13 and there after continuing their studies will pay an enhanced fee of 8% each successive year till completion of the course. For example if the fee approved is Rs. 1,00,000/- then 2nd year, 3rd year and 4th year's student of the engineering college (Course 4 years) will be Rs. 1,08,000/-.
- 1.6 If any college does not approach the Samiti for approval of fee for 2012-13 then it can only charge fee as charged by Govt. Colleges. It is already decided in the meeting of the Samiti held on 11th January 2012 (Item No. 7).
- 1.7 It is to be noted that the fees approved for the students admitted in Academic Year 2009-10 or earlier will continue to remain unchanged except for the additional payment of VI Pay Commission to be approved separately by the Samiti. This information is to be put up on the website of Colleges/ Institutions.
- 1.8 College /institute should provide the details of teaching & non teaching staff as per the norms of GOVT./ DTE/AICTE/PCI, their salaries, no of years they have put in their service & TDS paid etc. and whether the faculty appointed is as per



norms. The Institutes need to submit the details along with the relevant documents such as TDS challan, P.F. amount payment etc. They also need to submit copies of contracts they have entered into with various service agencies such as security etc. if any. They also need to submit details of legal expenses if any, they might have incurred during the said academic year. Which would not be approved.

2. Revised norms for final approval of fees for students to be admitted in 2012-13 and thereafter.

2.1.1 Salary expenditure of teaching and non-teaching staff as per norms prescribed by regulatory authorities such as AICTE/University/PCI and actually paid and certified by auditor.

2.1.2 Salary of employees (Teaching/Non-teaching) is to be paid through Bank Accounts only.

2.1.3 Institutions which have implemented the VI pay Commission pay scale have to clearly show the payment as per V pay Commission pay scale and additional payment, including arrears, if any as per VI pay Commission pay Scale Separately.

2.1.4 The Additional payment on account of implementation of VI pay Commission pay scales, including arrears, if any will be borne equally by all Students in the Institution. In any case additional fee due to 6th Pay commission not to exceed for 1 year. In case if any institute has paid during 2010-11 for part of the year then for remaining period of 12 months if the payment is made during 2011-12 then that much amount will be considered as additional 6th Pay Scale component during 2012-13.

2.2 Non salary revenue expenditure duly audited. This will not include depreciation, rent, depreciation for other assets, interest on loans, legal charges, penalty if any and expenditure not essential / related to the conduct of courses. Ordinarily non salary expenditure should not exceed 50% of Salary expenditure.

2.2.1 The Institution is allowed to give 3 advertisements in 2 newspapers in a year which could be chargeable towards the fees-

1. Advertisement for appointment of staff as required by law.
2. Advertisement related to admissions to the college.

In case any common advertisement is issued for many institutions then it will be required to be shared proportionately.

2.2.2 Hostel expenses to be excluded. College to state Hostel expenses separately and not to be included in non-salary expenditure.



- 2.3 The basic infrastructure in the form of building and equipment is required to be provided by the Trust before starting of the College/Institute. Therefore any expenditure incurred in providing the infrastructure can not be passed on to the students. Therefore no interest on loans taken, if any, for any purpose whatsoever, is permissible as expenditure
- 2.4 The rates of depreciation fixed by the SSS regarding other assets are detailed under.:-

Computers	- Life 4 year	25% of Cost
Other equipment	- Life 10 year	10% of Cost
Furniture	- Life 10 year	10% of Cost
Books	- Life 4 year	25% of Cost

However, these rates are to be applied on Straight Line basis. The assets as in the financial year 2007-08 will be frozen as it is for the purpose of depreciation. Additional depreciation for the new assets added in the financial year 2008-09 and thereafter will be allowed on straight line basis at the above mentioned rates. The Colleges/Institutes are required to provide the necessary details. These depreciations are to be claimed only until the total cost is recovered, viz. for the life duration.

- 2.4.1 The college shall be allowed usage charges for the building at the rate of Rs. 3,000/- per student per year as per sanctioned intake as the area of building is to be provided as per sanctioned intake. In case the area provided is less than the area required for the sanctioned strength as per AICTE/PCI etc. norm than the amount would be proportionately reduced. There shall not be any separate payment of rent.
- 2.5 The calculation of final fees will be made on the basis of sanctioned strength or actual strength of students, whichever is higher. The infrastructure and staff appointed is on the basis of sanctioned strength. If the actual strength is higher, the facilities and the expenditure will be shared by all the students. If the seats remain vacant, the spare facility available on account of vacancies is of no use to the existing students and therefore such students can not be expected to bear the burden due to vacancies.
- 2.6 Where admissions are less than 75% of Sanctioned intake then 10% of total fees would be added.
- 2.7 Development fee: Reasonable surplus, meant for development or expansion of the College/Institution is fixed on the basis of 7% of the tuition fee. This development fee could be charged only if the institution has provided all the infrastructure and facilities as per norms. A copy of the latest AICTE/PCI etc. approval is required to be submitted along with the proposal to levy this development fee.

- 2.7.1 The College/Institution is permitted to charge additional development fee for the courses accredited by the NBA of the AICTE 3% of tuition fee as increase in development fees - if at least 50% of the courses are accredited and 5% increase in fees - if all courses are accredited by the College/Institute. This can be levied only if the accreditation is valid for major part of the academic year.
- 2.7.2 The Colleges/ Institutions , which have teaching faculty with Ph.D. qualification to the extent of 10% of the strength required as per norms prescribed by AICTE are permitted to charge an additional 1% of the tuition fee as incentive in order to promote quality. However, it is to be noted that this incentive will be available only if such teachers are working on full time basis.
- 2.7.3 In case any student of group ( present or of past year ) succeeds in getting international prize for innovation or gets patent for his innovation or prize in some well known competition such as 'TECHFEST of IIT' 1% additional fee will be allowed. This should be kept in a separate fund and utilized for incentive for research and innovation purpose.
- 2.8 The Colleges/Institutions are strictly prohibited from collecting any excess fee/charges other than those approved by the SSS and any fee levied by the University concerned. Serious view will be taken against those who violate the directives. Such defaulting College/Institute may be punished suitably which may include reduction in fees up to 50%, recommending to the Pravesh Niyantaran Samiti for stopping of admission process and to the University for De-affiliation, etc.
- 2.9 The Colleges/Institutions are required to provide the details of their infrastructure and facilities/amenities on their website before effecting the admission of students
- 2.10 The Colleges which are running 2 shifts should give details and the divisor factor would be total number of sanctioned or actual strength which is more.
- 2.11 The Colleges should submit along with fee proposal, budget for the year 2012-13 as approved by the Governing Council of the College. It should be signed by the Principal.
- 2.12 Computation Sheet made by the college should be displayed at the notice board of the college and on web site immediately on submission of proposal.
- 2.13 The fee proposal submitted to the Samiti to be made available by each college in the office for perusal of the students/parents.
- 2.14 The Colleges should also state separately if any income is earned by using the college property/infrastructure during 2011-12 other than fees and how.



**FORMAT FOR COMPUTATION OF FEES FOR AY 2012-13 - HIGHER & TECHNICAL COURSES**

1	Name of the College/Institute :	Code	Location	
	_____	_____	_____	
2	a) Approved fee for Academic Year 2011-12 Rs. _____	Proposed for AY 2012-13 (See 4.10.6) Rs. _____		
	b) Collected fee as per affidavit Rs. _____			
2.1	In case the Institute has not submitted its fee approval proposal for 2011-12, the fees collected by it per student	Rs. : _____		
3	Whether undertaking on stamp paper submitted reg. refund?	Yes/No		
4	Computation of final tuition fee and development fee:	Expenditure incurred (in Rs.)		Expenditure permitted (in Rs.)
		Total	Per Student (divided by 4.8)	For Official use only
4.1.1	Salary expenditure for 2011-12 to approved teaching /non teaching staff. as per DTE/AICTE/PCI/GOVERNMENT norms			
4.1.2	Salary/Honorarium paid to visiting Faculties			
<b>4.1.3</b>	<b>Total Salary Expenditure ( 4.1.1+4.1.2)</b>			
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded) for 2011-12(See Norm 2.2)			
4.2.1	a) Less income derived by using college property (See norm 2.14)			
	b) Hostel expenses, if any (See norm 2.2.2)			
<b>4.2.2</b>	<b>Total (4.1.3 + 4.2) - (4.2.1)</b>			
4.2.3	7% of 4.2.2 for increase in cost for 2012-13 (See norm 1.4)			
4.3	Usage charge for building ( See norm 2.4.1)			
4.4	Depreciation on other assets at approved rates as on 31.3.2012 (See norm 2.4)			
<b>4.5</b>	<b>Total of (4.2.2 to 4.4)+ 4.1.1</b>			
4.6	Sanctioned strength in the course run in Academic Year 2011-12 (No.)			

4.7	Actual strength in the course run in Academic Year 2011-12 (No.)		
4.8	Controlling strength (no.) (Higher of 4.6 & 4.7)		
4.9	Tuition Fee ( 4.5 Divided by 4.8)		
4.10	Development fee (7% of 4.9)		
4.10.1	Total fee (4.9 + 4.10)		
4.10.2	Addition of 10% of total fee (4.10.1) in case actual of strength is less than 75% of sanctioned intake. (See norm 2.6)		
4.10.3	Credit for accreditation if any 3% or 5% of 4.9. (See norm 2.7.1)		
4.10.4	Credit for faculty with Ph.D. 1% of 4.9 (See norm 2.7.2)		
4.10.5	Credit for International prize for innovation / patent 1% of 4.9 (See norm 2.7.3)		
4.10.6	Total Fee (4.10.1 to 4.10.5)		
4.11	Additional Expenditure of 6 <sup>th</sup> pay commission if actually paid and not included in 4.1.1(See norm 2.1.4).	4.11.1 Total	
		4.11.2 per Student	

Note: The amount in 4.11.2 is to be collected from all the student in the institution. However for the student admitted in 2012-13 it is already included in their tuition fee (See 4.5)

Note : Courses run in the same Premises /Campus/Location:

Name of the Course	No of Students	Tuition time Per day

Date:  
Place :

Signature and Seal of the Head of Institute /  
College with Code No.

**FOR OFFICE USE ONLY**

Disallowance :-

- 1)
- 2)
- 3)
- 4)

Prepared by:  
Date : / /2012

**Checked by**  
**(Chartered Accountant)**



**1. Statement of Building Area**

- 1.1 Total area required as per Norms \_\_\_\_\_ sqm.
- 1.2 Total area actual provided \_\_\_\_\_ sqm.

**2. Calculation of Depreciation on other assets for AY 2012-13**

Sr. No.	Item	Depreciation permitted as in 31st March 2011 Rs.	Cost of additions during 2011-12 Rs.	Additional Depreciation at approved rates as on 31st March 2012 Rs.	Total Depreciation as on 31st March 2012
1	2	3	4	5	6 (3+5)
1	Computers 25% (Life 4 years)				
2	Equipment 10% (Life 10 years)				
3	Furniture 10% (Life 10 years)				
4	Books 25% (Life 4 years)				
	Total :				

**Important Note:** Depreciation in column 3 is to be claimed only for items, which have not served their full life. Depreciation on Computers & books provided before 31 March 2008 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2002 not to be included.

Date

Signature and Seal  
of the certifying  
Chartered Accountant  
and AuditorsSignature and Seal  
of Head of the Institution  
with Code No.




**CHECK - LIST**  
**FEES APPROVAL PROPOSAL FOR HIGHER & TECHNICAL EDUCATION,**  
**COURSES (ACADEMIC YEAR 2012-13.)**

Name of the College/Institute: \_\_\_\_\_

College Code: \_\_\_\_\_ Location: \_\_\_\_\_ Dist. \_\_\_\_\_

Last fee finalized by Samiti for: a) Academic Year \_\_\_\_\_, b) Amount Rs.: \_\_\_\_\_

The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information **IN PERSON** in chronological order. The proposal sent by Post/RPAD/Courier will not be Accepted on any count.

Sr. No.	Particulars	Page No.	For Office Use
1	Prescribed format of revised norms of <b>Computation &amp; Depreciation</b>		
2	Affidavit		
3	Prescribed Forms A, B, C and D in Duplicate duly filled in.		
4	<b>Audited financial statements</b> of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i) Receipt & Payment Account, (ii) Income & Expenditure Account and (iii) Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the Financial Year 2010-11 and 2011-12 duly signed by Chartered Accountant and counter signed by Dean/ Principal. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B.		
5	Sanctioned and Actual intake of the course for the academic year 2010-11 and 2011-12 of Regular and Repeater students (if any), separately- Term / Course / Category - wise.		
6	Copy of last two years fee structures finalized by Shikshan Shulka Samiti. – i.e. for academic year 2010-11 & academic year 2011-12.		
7	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the months of April 2011, Sept-2011, Dec 2011 & March-2012. Photocopies of pay roll should be certified by Principal by signing on each page as true copy. Salary should be paid by cheque and/or directly transferred to bank account of each employee.		



8	Estimate of fees for academic year 2012-13 along with proper justification based on the earlier fee structure.					
9	Information to be submitted in the form of an Affidavit on <b>Stamp Paper of Rs. 100/-</b> duly signed by head of institute/Dean of Management and Dean/ Principal of Institute/ College along with following points incorporated in it.-					
	(i) Salary paid as per norms of UGC/ AICTE/DTE/GOVT. UNIVERSITIES/PCI etc.					
	(ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner.					
	(iii) Affirmation about the correctness of facts and figures submitted by Head of the institute.					
	(iv) Display copy of fee proposal on its website and Notice Board for a period of one year.					
10	State the details of other Colleges/courses run and located in the same premises/campus.					
11	Certificate of approval of admitted students from Pravesh Niyantaran Samiti for the academic year 2011-12.					
12	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyantaran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.					
13	Certificate that no other fees/ charges have been collected from students/ parents other than those authorized by Shikshan Shulka Samiti.					
14	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - AICTE/ DTE/ PCI Government and University. State the dates.					
15	Accreditation Certificate if any.(Norm 2.7.1)					
16	Proof of faculty with Ph. D.(norm 2.7.2)					
17	Proof of innovation/Patent if any (Norms 2.7.3)					
18	Fees collected for the year 2011-12 from students admitted in '15% NRI Quota' in following format. (If any)					
	Sr.	CET Merit	Name of candidate	NRI/Vacancy Against NRI	Total Fees (Rs.) as per SSS	
	1					
19	Copies of Service Contracts, if any entered into (such as for security etc.) The copy of TDS & PF Challan.					
20	Income earned by the college during 2011-12 other than fees.					
21	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.					
22	Soft copy inclusive of above 1 to 21 items (in Microsoft words or Microsoft Excel).					

**Note:** The Proposal should be submitted in Duplicate in **A4 Size Spirally bound** indicating cover page in the specified format.

Institute/College is hereby directed to bring this copy to Samiti Office for any Enquiry/  
future correspondence for finalization of fees for the course started during academic  
year 2012-13.

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College Code : \_\_\_\_\_

Course : \_\_\_\_\_

Name of the College: \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

Received the fee approval proposal for  
academic year 2012-13.

Proposal for A Y 2012-13 Returned as  
Deficient Proposal. Deficiencies  
mentioned as per the Checklist

Sr. No. \_\_\_\_\_

Date:    /    /2012

Verified by \_\_\_\_\_  
(Name of the staff & its Signature)

Signature of Section Officer  
Shikshan Shulka Samiti, Mumbai



<b>Rs. 100/- Stamp paper</b>
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**AFFIDAVIT (Higher & Technical)**  
**(Academic Year – 2012-13)**

I, ..... Age .....years residing at

.....do here by solemnly affirm  
and state as under --

1. That I am the head / Director of the institute

.....  
..... and that I am fully authorized to execute an affidavit on  
behalf of the institution .

2. That I state and affirm that for the academic year 2012-2013, for  
..... course/courses, I am submitting the  
fee approval proposal along with the following documents.

- Form No A.B.C. and D.
- Audited Balance Sheet, Income and Expenditure Accounts for the years 2010-11 & 2011-12.
- Receipt & Payments for the financial Year 2010-11 & 2011-12 .
- Sanctioned and actual intake for the year 2011-12 .
- Details of salary paid to the Teaching & Non Teaching staff along with the information such as their names, designation/ Qualification & TDS deducted for the academic year 2011-12, their qualifications and salaries paid as per the norms of AICTE /DTE/GOVERNMENT/UNIVERSITIES/PCI and P.F. paid etc.
- Computation of proposed fees for 2012-13 in the prescribed format.
- Copies of TDS Challan & PF Challans



- Certificate that statements of accounts submitted to Shikshan Shulka Samiti are the same as submitted Income Tax authorities and Charity Commissioner.
  - **Certificate incorporating the details of proposed fee approval proposal for academic year 2012-13 having put up on the web site of the institute and on the notice board.**
3. Details of Teaching staff required as per directives of AICTE /DTE/GOVERNMENT/UNIVERSITIES/PCI
  4. I further state that no separate amount was charged for any cultural activities or function conducted by the college.
  5. That I state and affirm that actual fee charged from students during the academic year 2011-12 was Rs...../ per student / Fees approved by SSS Rs.     /- and I further state that they were not charged more than what was approved by Shikshan Shulka Samiti.
  6. That I state and affirm that facilities were provided for which fees were charged. during 2011-12.
  7. That I state and affirm that I am aware of the fact that any of the statements/ averments made herein before ,if turns out to be false / or misleading then I shall have no objection for reduction of fees by 50% of the fees as resolved by the Samiti. This apart I am fully aware of the fact that for such an act of furthering misleading and or false statements. I shall be liable for appropriate actions under penal laws existing for time being in force.
  8. That I state and affirm that I have submitted true and correct accounts for the year 2011-12 duly audited and submitted to Income tax authorities and also to the Charity Commissioner.

Place:-

Date:-

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Signature

Head/ Director of Institute

Verified and solemnly affirmed before me on..... at.....



Executive Magistrate  
(Seal & Signature)**(c) To discuss & determine the adhoc fees for various courses to be started during AY 2012-13.**

The ad hoc fee would be 5% (rounded) more than what was approved for the 2011-12 except for Polytechnic course. For Polytechnic courses, it will remain the same. Office to put up on the notice board.

**STATEMENT OF AD HOC FEES FOR HIGHER & TECHNICAL NEW COURSES TO BE STARTED DURING AY 2012-13.**

Sr. No.	Courses	Finalized Adhoc fees for the Courses (to be started in AY 2012-13)	
1	Engineering	49,600/-	
2	MMS/MBA	66,150/-	
3	MCA	55,120/-	
4	D. Pharmacy	38,580/-	
5	B. Pharmacy	60,100/-	
6	M. Pharm.	93,700/-	
7	Polytechnic (Diploma in Engg.)	31,500/-	
8	Architecture	66,150/-	
9	M. Architecture	66,150/-	
10	Hotel Management	44,100/-	
11	D. HMCT	39,900/-	
12	M. Engineering	55,120/-	
13	Applied Arts	56,220/-	
14	Animation	56,220/-	
15	<b>D.M.L.T. (A.I.C.T.E. approved)</b>	44,100/-	
16	PGDM/PGDBM	(Full time) 2 Years	66,150/-
		(Part time) 1 Year	37,800/-



**Item No.2: To review actions taken by office on the decisions arrived at in the previous meetings Including meeting held on 22nd March & 2nd April 2012.**

The action taken by the office on the decisions taken by the Samiti during its meeting held on 22nd March 2011, the details of the same are as follows:

<b>Meeting of 22nd March 2012</b>	<b>Actionable Points</b>	<b>Action Taken by Office</b>
Item No.1	To declare the final Minutes of the meeting held on 22nd March, 2012 approved by the Samiti.	Minutes of the Samiti Published on the website of the Samiti on <b>28/3/2012</b> .
Item No. 2a) & b)	To appraise of the action taken by office and review of disposal of work for AY 2011-12.	The copy of said minutes is also put up on the Notice Board on <b>28/3/2012</b> .
Item No. 3	To consider and decide on fee approval proposals for AY 2011-12 submitted by defaulter Polytechnic Institutes in response to the decision arrived at in the meeting dated 2nd March 2012.	Decision of the Samiti in respect of Colleges are published on the website & Notice Board on <b>28/3/2012</b> .
Item No. 4 (a) (b)	To approve the final fee structure of the Institute / Colleges where the Hon'ble member heard on dated 13th & 17th March 2012. To approve the final fee structure of EN3195 Parshvanath Charitable Trust's Parshvanath College of Engineering, Thane	Decisions of the Samiti in respect of Colleges/Institutes are published on the website & Notice Board on <b>28/3/2012</b> . Decision is conveyed to the respective colleges by a separate letter dated <b>31/3/2012</b> .
Item No.5 (a) (b)	To consider and decide on the letter dated 30th January 2012 received from Shri Prakash Balasaheb Jadhav regarding revision/review of fee approval for AY 2010-11 (order of SSS dated 25th Oct. 2010.) - Letter along with accompaniments enclosed. To consider and decide on the letter dated 12th March 2012 received from Phule-Shahu-Ambedkar Pratishthan Pune asking for action against Mumbai Education Trust on the grounds of submission of fraudulent accounts to Shikshan Shulka Samiti.	Decision of the Samiti in respect of Colleges/Institutes are published on the website & Notice Board on <b>28/3/2012</b> . Decision is conveyed to the respective colleges by a separate letter dated <b>31/3/2012</b> .
Item No.7	To consider and decide on the letter dated 21st February 2012 received from Under Secretary, Higher and Technical Education, Mantralaya, Mumbai asking for approval to draft G.R. in respect of increase in fees by 7% for subsequent years. (Ref. Minutes of the meeting dated 1st March 2012 Agenda Item No. 7)	For Item 8 & 9 ( a to d) discuss in a Special meeting on 2nd April 2012. Decision of the Samiti is published on the Website & Notice Board on 28/3/2012.
Item No.9 (a)	To consider and decide on the letters received from parents/students as well as various colleges/institutes in the Open Hearing held on 6th March 2012 for finalization of Norms for 2012-13. discuss & decide on various norm's/ suggestion in	

Meeting of 22nd March 2012	Actionable Points	Action Taken by Office
(b)	respect of fees fixation formula to be adopted for the AY 2012-13. To discuss & finalize the draft of Checklist & Affidavit to be obtained from Institute along with their fees approval proposal for AY 2012-13.	For Item 8 & 9 ( a to d) discuss in a Special meeting on 2nd April 2012. Decision of the Samiti is published on the Website & Notice Board on 28/3/2012.
(c)	To discuss & determine the adhoc fees for various courses to be started during AY 2012-13.	
(d)	To discuss & decide on the schedule to be followed for receipt of proposals /request applications for permission to charge interim fees etc. for various courses. (AY 2012-13)	

**Action Taken - Meeting dated 2nd April 2012**

Meeting of 2nd April 2012	Actionable Points	Action Taken by Office
Item No.1	To declare the final Minutes of the meeting held on 2nd April, 2012 approved by the Samiti.	Minutes of the Samiti Published on the website of the Samiti on <b>9/4/2012</b> .
Item No. 2a) & b)	To appraise of the action taken by office	The copy of said minutes is also put up on the Notice Board on <b>9/4/2012</b> .

Samiti noted it.

**Item No.3: (a) To approve the final fee structure of the Institute / Colleges where the member heard on dated 29th March 2012.**

Sr. No.	Date of Receipt of Review / Revision of Application	Code	Name of the Institute	Fees finalized AY 2011-12	Date of Meeting in Which the fees where finalized	Fee finalized after Consideration Review Application A.Y.2011-12
1	21/1/2012	D2280	Vetaleshwar Shikshan Sanstha's Rajiv Gandhi Institute of Polytechnic, Hasegaon Tq Ausa Dist Latur	30000/-	22/12/2011	Withdrawn





2	21/1/2012	D6726	Man Vidya Prasarak Mandal, Polytechnic College Dahiwadi	25000/-	22/12/2011	Review application is rejected
3	1/2/2012	D2222	Uttamrao Deshmukh Institute of Pharmacy, Dharampuri, Parbhani	24500/-	11/1/2012	Withdrawn
4	1/2/2012	D1160	Iswar Deshmukh Institute of Pharmacy, (D.Pharmacy), Digras, Yavatmal	21600/-	11/1/2012	Withdrawn
5	1/2/2012	EN3135	MCT's Rajiv Gandhi Institute of Technology ,Andheri (w),Mumbai	68600/- *3826	11/10/2012	71,500/- *3826/-
6	4/2/2012	PH3242	Shri D.D.Vispute College of Pharmacy & Research Center, New Panvel, Raigad	50000/-	22/12/2012	65,000/-
7	8/2/2012	6628	Dattakala Group Of Institutions, Swami - Chincholi	65000/-	4/11/2012	67,840/-
8	10/2/2012	MB3109	SIES College of Management Studies, Nerul, Navi Mumbai	172500/-	11/1/2012	Review appln. rejected
9	10/2/2012	MC3165	SIES College of Management Studies, Nerul, Navi Mumbai	99480/-	11/1/2012	Review appln. rejected
10	10/2/2012	3227	P.C.T.'s Veer Mata Hiraben P.Shah, College of Pharmacy, Thane	57270/-	22/12/2012	63,250/-
11	9/3/2012	D1247	Shri Dadasaheb Gavai Charitable Trust's Vikramshila Polytechnic,Darapur, Tq. Daryapur, Dist. Amravati	30000/-	22/12/2012	Withdrawn
12	13/3/2012	MP5196	H.R.Patel Institute of Pharmaceutical Education and Research, Shirpur,Dhule	110000/-	22/12/2012	Review appln. rejected
13	15/3/2012	D6458	Shri. Siddheshwar Women's Polytechnic, Solapur	28000/-	4/11/2012	Withdrawn
14	17/3/2012	EN4174	St. Vincent Pallotti College of Engineering & Technology, Nagpur	75000/- *88240	4/11/2012	Withdrawn

Recommendations after hearing of review applications on approval of fees for the academic year 2011-12.

Heard by Hon'ble member Dr. B. S. Bhat on 29th March 2012 from 11.00 A.M. onwards.

**1. D 2280 : Vetaleshwar Shikshan Sanstha's Rajiv Gandhi Institute of Polytechnic, Hasegaon, Tq- Ausa, Dist - Latur**

Notice to students : Issued. Students/ parents present : None.  
 Fees approved for the academic year 2010-11 : Rs. 30,000/-.  
 Fee proposed by the college for 2011-12 : Rs. 35,000/-.  
 Fee approved for the year 2011-12 : Rs. 30,000/-.

**Contention of the Polytechnic:**

The Polytechnic has not made any point in support of request for revision of fees as Rs. 34,500/- against the approved fees of Rs. 30,000/-.

**Recommendation:**

The Polytechnic has submitted revised computation sheet, and has claimed that certain amounts were left out in the original computation sheet. Such revision of data without any reason is not admissible. The final fees as per computation is less than the fee approved and therefore there is no reason to revise the fees. The Institute desires to withdraw. Allowed to withdraw.

**2. D 6726 : Man Vidya Prasarak Mandal's Polytechnic College, Dahiwadi, Dist - Satara**

Notice to students : Issued. Students/ parents present : None  
 Fees approved for the academic year 2010-11 : Rs. 30,000/-.  
 Fee proposed by the college for 2011-12 : Rs. 40,914/-.  
 Fee approved for the year 2011-12 : Rs. 25,000/-.

**Contention of the Polytechnic:**

Expenditure made by the Mandal is for the Polytechnic. Computation format submitted earlier was wrong. Revised format is submitted now after correction.

**Recommendation:**

The Polytechnic seeks to revise their earlier proposal which can not be accepted. All figures except salary expenditure are changed in the revised proposal which can not be accepted. It is seen there is no reason to revise the fees. The review application is rejected.



**3. D 2222 : Uttamrao Deshmukh Institute of Pharmacy,  
Dharmapuri, Parbhani**

Notice to students : Issued but copy not provided.

Students/ parents present : None

Fees approved for the academic year 2010-11 : Rs. 30,000/-.

Fee proposed by the college for 2011-12 : Rs. -

Fee approved for the year 2011-12 : Rs. 24,500/-.

**Contention of the Institute:**

The Institute had made mistake in the computation form submitted. Revised form is submitted.

**Recommendation:**

Revised proposal can not be accepted. However, if there are any mistakes in the original proposal they can be looked into. After hearing it is seen that there is no reason to revise the fees. The Institute desires to withdraw. Allowed to withdraw.

**4. D 1160 : Ishwar Deshmukh Institute of Pharmacy, Digras, Dist -  
Yavatmal**

Notice to students : Issued Students/ parents present : None

Fees approved for the academic year 2010-11 : Rs. 31,000/-.  
(collected)

Fee proposed by the college for 2011-12 : Rs. 38,000/-

Fee approved for the year 2011-12 : Rs. 21,600/-.

**Contention of the Institute:**

The Institute had made mistake in the computation sheet submitted. Revised form is submitted.

**Recommendation:**

Revised proposal can not be accepted. However, if there are any mistakes in the original proposal, they can be looked into. After hearing it is seen that there is no reason to revise the fees. The Institute desires to withdraw. Allowed to withdraw.

**5. EN 3235 : MCT's Rajiv Gandhi Institute of Technology, Andheri**

Notice to students : Issued Students/ parents present : None

Fees approved for the academic year 2010-11 : Rs. 66,000/-.

Fee proposed by the college for 2011-12 : Rs. 86,429/-



Fee approved for the year 2011-12 : Rs. 68,600/-  
\*3826

**Contention of the Institute:**

- a) Depreciation on building @2.5% of cost calculated is incorrect.
- b) Depreciation on other assets taken is incorrect.
- c) Total mistake in 4.5. Here total of 4.14.1 is not added.

**Recommendation:**

It appears there has been some confusion in depreciation figures because of bifurcation between Engineering and Management courses. The contentions of the Institute are accepted. It is seen that the repairs and maintenance expenditure is about two crores which is very high. Part of this needs to be disallowed. After recalculation the revised fee works out as Rs. 71,500/-. This may please be approved. This is acceptable to the Institute.

**6. PH 3242 : Shri. D.D. Vispute College of Pharmacy & Research Centre, New Panvel**

Notice to students : Issued Students/ parents present : None  
 Fees approved for the academic year 2010-11 : Rs. 70,000/-  
 Fee proposed by the college for 2011-12 : Rs. 85,000/-  
 Fee approved for the year 2011-12 : Rs. 50,000/-

**Contention of the Institute:**

- a) Certain expenses incurred by the Trust for the college remained to be accounted.
- b) Depreciation / Rent on building remained to be claimed.

**Recommendation:**

Salary and non salary revenue expenditures are fully allowed as per claim. The College claims that certain expenses as detailed by them were incurred by the Trust on behalf of the college. The non salary expenditure shown by the college in the computation sheet is low and therefore this contention is accepted. The revised fee is recommend as Rs. 65,000/- which may be approved. This is acceptable to the college.

**7. MB 6628 : Faculty of Management, Dattakala Group of Institutions Swami - Chincoli, Tal- Daund, Dist - Pune.**

Notice to students : Issued Students/ parents present : None  
 Fees approved for the academic year 2010-11 : Rs. 65,000/-  
 Fee proposed by the college for 2011-12 : Rs. 73,501/-  
 Fee approved for the year 2011-12 : Rs. 65,000/-



**Contention of the Institute:**

The sanctioned strength for the academic year 2010-11 is 120 for first year and 60 for second year whereas it is taken as 120 each for both years.

**Recommendation:**

The contention is accepted. The revised total fees work out as Rs. 67,840/- which may be approved. This is acceptable to the Institute.

**8. MB 3109 : S.I.E.S. College of Management Studies, Nerul, Navi Mumbai**

Notice to students : Issued Students/ parents present : None  
 Fees approved for the academic year 2010-11 : Rs. 1,50,000/-  
 Fee proposed by the college for 2011-12 : Rs. 2,67,857/-  
 Fee approved for the year 2011-12 : Rs. 1,72,500/-

**Contention of the Institute:**

- Salary disallowed is 47% , this needs to be restored.
- Electricity, telephone, postage disallowed is 20%, this may please be restored.
- Advertisement expenses disallowed is 50%.
- Other expenses disallowed 50%
- Taxes disallowed Rs. 16,85,589/-. We request all these expenses to be allowed.

**Recommendation:**

The salary expenditure per student, including honorarium to visiting faculty work out to over Rs. 1,05,000/- per student which is abnormal. Non salary expenditure is over 130 per cent of salary expenditure which is way above normal and hence all the above disallowance. There is no reason to revise the fees. The appeal is rejected.

**9. MC 3165 : S.I.E.S. College of Management Studies, Nerul, Navi Mumbai**

Notice to students : Issued Students/ parents present : None  
 Fees approved for the academic year 2010-11 : Rs. 99,000/-  
 Fee proposed by the college for 2011-12 : Rs. 1,19,341/-  
 Fee approved for the year 2011-12 : Rs. 99,480/-



**Contention of the Colleges :**

- a) Electricity, telephone & postage disallowed is 20%
- b) Other expenses disallowed 50%
- c) Taxes disallowed Rs. 11,23,726/-

We request you to restore these expenditure and revise the fees.

**Recommendation:**

It is observed that the salary expenditure per student is high and the non salary expenditure is more than the salary expenditure. This is not normal and hence the above disallowance. The fee of about Rs. 1 lakh for MCA is not normal either. There is no reason to revise the fees. The appeal is rejected.

**10 PH 3227 : Parshwanath Charitable Trust's Veermata Hiraben P. Shah College of Pharmacy, Kasar vadavali, Thane**

Notice to students : Issued Students/ parents present : None

Fees approved for the academic year 2010-11 : Rs. 55,000/-  
Adhoc

Fee proposed by the college for 2011-12 : Rs. -

Fee approved for the year 2011-12 : Rs. 57,270/-

**Contention of the Colleges :**

Depreciation on other assets is allowed at Rs. 68,132/- as against Rs. 23,87,237/- claimed.

**Recommendation:**

The opening depreciation as on 31/3/2010 was taken as zero as the college had not filed the accounts for 2009-10. The college had requested for permission to charge adhoc fees of Rs. 55,000/- for 2010-11 as they did not have accounts for the year 2009-10 and the permission was granted as a special case. Opening depreciation is now taken as on 31/3/2009, which is validated by the Samiti. The depreciation on building is to be reduced as it is seen to be very high. The revised fee works out as Rs. 63,250/-, which may be approved. This is acceptable to the college.

**11 D 1247 : Shri Dadasaheb Gavai Charitable Trust's Vikramshila Polytechnic, Darapur, Dist- Amravati**

Notice to students : Issued Students/ parents present : None

Fees approved for the academic year 2010-11 : Rs. 30,000/-

Fee proposed by the college for 2011-12 : Rs. 1,31,454/-

Fee approved for the year 2011-12 : Rs. 30,000/-



**Contention of the Polytechnic:**

It appears the non salary revenue expenditure shown at 4.2 is wrongly referred as Rs. 8,54,631/- against our claim of Rs. 80,57,197/-

**Recommendation:**

There is no mistake in the revenue expenditure allowed. In fact the total fees as per norms work out to less than what is approved. There is no reason to revise the fees. The polytechnic desires to withdraw. Allowed to withdraw.

**12 MP5196 : H.R. Patel Institute of Pharmaceutical Education & Research, Shirpur, Dist - Dhule**

Notice to students : Issued	Students/ parents present : None
Fees approved for the academic year 2010-11	: Rs. 85,000/-
Fee proposed by the college for 2011-12	: Rs. 1,38,654/-
Fee approved for the year 2011-12	: Rs. 1,10,000/-

**Contention of the Polytechnic:**

Salary expenditure and non salary revenue expenditure have been reduced for fee calculation purpose. This should be restored.

**Recommendation:**

Salary expenditure had to be reduced as the same was as much as Rs. 46,764/- per student which in our opinion is very high. Non salary expenditure claimed is over 154 per cent of salary expenditure. The Institute has proposed a fee of Rs. 1,38,654/- which is an increase of 62 percent over the approved fee of 2010-11. In fact the Samiti has approved a fee of Rs. 1,10,111/- which in itself is 30% more than the fee approved for 2010-11. There is no reason to revise the fees. The review application is rejected.

**13 D 6458 : Shri Siddheshwar Women's Polytechnic, Solapur**

Notice to students : Issued	Students/ parents present : None
Fees approved for the academic year 2010-11	: Rs. 28,000/-
Fee proposed by the college for 2011-12	: Rs. 30,800/-
Fee approved for the year 2011-12	: Rs. 28,000/-



**Contention of the Polytechnic:**

The sanctioned strength was 600 for 2010-11 and the actual strength was 431.

**Recommendation:**

Salary and non salary revenue expenditure have been allowed in full. Depreciation / rent on building has been allowed as Rs. 30,00,000/- by oversight. This should be reduced to about Rs. 15 lakhs. The revised fee is seen to be slightly lower than the fee approved and hence there is no reason to revise the fees. The Polytechnic desires to withdraw. Allowed to withdraw.

**14 EN 4174 : St. Vincent Palloti College of Engineering & Technology, Nagpur**

Notice to students : Issued	Students/ parents present :	None
Fees approved for the academic year 2010-11	:	Rs. 66,990/-.
Fee proposed by the college for 2011-12	:	Rs. 77,365/-
Fee approved for the year 2011-12	:	Rs. 75,000/-
		*8240/-

**Contention of the Polytechnic:**

Credit for faculty with Ph.D. is not granted even though we had claimed it.

**Recommendation:**

The minimum number of faculty required with Ph.D. for claiming the credit of 3% of tuition fees is 5. The college has given a list of 6 including the Principal as having Ph.D. But the minimum qualification prescribed for the post of Principal is Ph.D. and hence he can not be counted for this credit. Further, it is seen that the proportion of salary & non salary revenue expenditure in the college is seen as 56:44, whereas the normal proportion in an Engineering College is 70:30. Thus the non salary revenue expenditure is on the higher side and need to be pruned. Under the circumstance, there is no reason to revise the fees. The college desires to withdraw. Allowed to withdraw.

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**(b) To consider and decide the review application dated 5th March 2012 received from Rajarshee Shahu Maharaj Polytechnic, Nanded.**

Heard.





This relates to the course started during 2011-12. The fee approved for the course started during 2010-11 was Rs. 28,000/-. There was no delay on the part of the College in submitting the proposal. But they failed to submit audited accounts along with proposal. They have filed an application on 14th March 2012 stating that the delay may be condoned and the proposal may be considered. For that purpose they have also paid the penalty as per our resolution. It is stated that Polytechnic is situated in Naxalite area, Accountant also suffered illness. There was an accident in the College while the construction was going on. One worker has died. Because of all these various circumstances, there was a delay in submitting Audited Accounts.

They have given a letter dated 17th April 2012 stating that they may be granted fee of Rs. 28,000/- for the course started during 2011-12 as it is necessary to run the course. This was the amount recovered. Even this was the fee approved by the Samiti for 2010-11 course. And hence it may be approved. We feel that the demand is reasonable. We approve the fee of Rs. 28,000/- for the course started during 2011-12. Office to declare it.

**(c) To consider and approve the final fee structure of MB 3425 Chanakaya Institute of Management Studies & Research, Andheri, Mumbai as decided in the meeting dated 22nd March 2012 (Agenda Item No. 4 Page 20).**

The review application of the Institute was heard by Dr. B.S. Bhat, Member of the Samiti on 17th March 2012 and his recommendations were placed before the Samiti at its meeting on 22nd March 2012. Certain queries were raised at the meeting in respect of the status of the Institute and its parent body and also the remarks of the auditor on the parent body stating that certain expenditure were assigned to the Institute on proportionate basis and the statement of accounts was the responsibility of the Institute. In view of this, the Samiti decided to call the Institute for clarification on 17th April 2012.

The Samiti heard the Institute. The Institute clarified that the parent body is a private Institute which runs the Institute on self financing basis and the Institute is housed in the building of the parent body after total renovation to suit the requirement of the Institute as per AICTE norms. However satisfactory explanation could not be obtained for the huge expenditure of Rs. 10.32 crores and also what was meant by 'proportionate basis'. After discussion it was agreed that the total fees be approved as Rs. 1,05,000/-. This is accepted by the Institute. It is approved and office to declare.



**Item No.4: Any other Item with the permission of the Chair.****1) Regarding N.O.C. for Research work.**

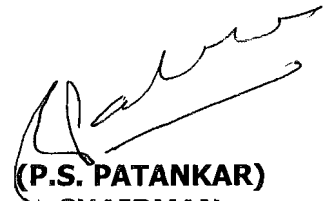
Considered the letter dated 11th April 2012 received from Shri Narendra B. Pathak, Thane and also a certificate by Dr. Varadraj Bapat. Applicant may be asked to apply through the Principal of K. J. Somaiya Arts and Commerce, Mumbai and also to submit some document indicating that he has enrolled as a Ph.D. student in Pune University.

**2) Fixation of fee for ME (Code ME 3139) and MBA (Code MB 3139) courses of Vidyalkar Institute of Technology, Mumbai.**

Office to declare the fee of MMS and ME courses started during 2011-12 as Rs. 95,000/-. In case of EN 3025 it was already declared on 4th November 2011 as Rs. 95,000/-. The proposal was one for all these courses same. There an error in making the declaration. Office to correct it.

The Meeting of the Shikshan Shulka Samiti (Higher & Technical Education) to be held on Tuesday the 8th May 2012 at 11.00 a.m. in the Office of the Samiti at 305, Government Polytechnic Building, 49, Kherwadi Ali Yawar Jung Marg, Bandra (E), Mumbai 400 051.

Date : 20 - 4 - 12



(P.S. PATANKAR)  
CHAIRMAN